



Education Grant Application - 2018

Introduction

The mission of the Indiana Household Hazardous Waste Task Force is to seek and develop educational and practical opportunities to protect Indiana's environment and human health through environmentally and economically sound management of Universal and EPA exempt hazardous wastes. We promote cooperative efforts among public and private entities emphasizing a regional approach to education and proper handling and disposal of environmentally harmful materials.

To supplement efforts toward education, the Task Force is pleased to offer a grant to its members toward the development of a new educational program geared towards household hazardous waste that can be used throughout the State of Indiana.

Eligibility

All Government/District/Non-profit members of the Indiana Household Hazardous Waste Task Force are eligible to apply. Applicants must be in good financial standing with the Task Force. All grant funds will be paid to an organization, not to an individual. Current members of the Task Force's Board of Directors and their corresponding organization are exempt from receiving grant funds.

Project Guidelines

The intent of this grant opportunity is to create new education programs geared towards household hazardous waste, but could include electronic or pharmaceutical topics. The education programs may be created for children and/or adults. Preference will be given to innovative education programs that can serve as models to other communities throughout the State of Indiana. It will be an expectation for submitted education programs to be shared with other Task Force members to allow for the education to propagate throughout the State in a positive manner. Ideally, the education programs will be presented at a Task Force meeting after the grant is implemented.

Applicants may apply for a grant of any value up to \$250. The funds are to go towards the purchase of a reusable kit that works in conjunction with a new education program. The funds should be used for educational items (i.e. reusable props, literature, support materials, etc.). Funds cannot be used for services (i.e. entertainment fees) reward programs (i.e. pizza parties) or promotional/give-away items (i.e. pencils).

All purchases related to funded projects must be made within the same calendar year as the award announcement. Additionally, funded projects must become part of the on-going educational offerings of the applying organization within one year of award announcement.

Grant Review Process

Each grant application will be reviewed by the education committee chair. The chair will then present a recommendation to the Board of Directors of the Indiana Household Hazardous Waste Task Force. The Board of Directors will review the application and recommendation provided. They will then determine which requests are most worthy of funding. A decision of the Board of Director's whether to grant funds at any particular time is subject to the sole discretion of the Board. The Board reserves the right to not fund any applications if it deems that doing so is in the best interest of the Task Force.

Application Process & Timeline

Please complete the attached application with required documentation to the Education Committee Chair via:

Electronically: jlawrence@co.boone.in.us
Include the subject line: IHHWTF GRANT APPLICATION

Mail: Boone County Solid Waste Management District
220 West Washington Street
Suite B100
Lebanon, IN 46052

Application Deadline: **Open for the remainder of 2018**



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Name of Organization: _____

Representative Name: _____

Title: _____

Address: _____

Phone Number: _____

E-mail: _____

Total Requested Funds: _____ (May apply for of any value up to \$250)

Education Program Title: _____

Education Topics: _____ Household Hazardous Waste

_____ Electronics

_____ Pharmaceuticals

Other: _____

Age Level: _____ Adult _____ School Age, specify level(s): _____

Required Submitted Materials:

1. Please include a write-up that includes, but is not limited to, summarized description of the education program (that could be used in promotional materials), time frame needed to present the program, a list of vocabulary that is pertinent to the program, correlation to state standards (if a school aged program), a list of required materials, preparation instructions, a list of pre-activity questions that may be asked to the group, detailed instructions/procedure, a script if pertinent, explanation of how the lesson applies to real world situations, a list of discussion/follow-up questions that may be asked to the group and a list of resources used in the creation of the program. **This list above was generated using the "2013 Indiana Environmental Education Guidebook for Solid Waste Management Districts (K-5)" as a template for creating a new education program.*
2. Please include a written request of the materials that are requested to be purchased with the grant funds. Detailed quotes with model numbers, photos, shipping, etc. are highly encouraged.

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If you would like assistance or input as you develop your application, please contact any of the Indiana Household Hazardous Waste Task Force Board members.

Best of luck and we look forward to reviewing each grant idea and application!